Minutes of the Project Delivery Committee Meeting held on Tuesday 1st September 2026

Meeting Venue: The Diamond Jubilee Hall, at the Botley Centre, High Street, Botley, SO30 2ES.

Start Time: 7:26pm

Name	Present	Apologies	Absent
Cllr Cooper (Chair)	✓		
Cllr Grinham (Vice Chair)	✓		
Cllr Gurd	✓		
Cllr King			✓
Cllr Kinloch			✓
Cllr Kitching	✓		
Cllr Lamey	✓		
Cllr Li			✓
Cllr Simcock	✓		
Cllr Stone	✓		

Also Present: Mr Dave Nevin, Parish Clerk, Matthew Wanstall, Deputy Parish Clerk and 1 member of the public, Vickie Fear from Eastleigh Borough Council.

The Chair welcomed all to the meeting.

Public Questions – Vickie Fear from EBC was in attendance to present the public art project for around the parish. The design is for 8 benches across the area with the majority for Boorley Green (5 at Boorley Green and 1 at Pudbrook). The project is being funded by S106 money. A £1000 pot of money per bench for future maintenance would be given along with a maintenance management plan if Council accept the proposal. Cllr Gurd proposed, Cllr Cooper seconded with a unanimous agreement to recommend to Council on the 15th September to accept the proposed Boorley Green locations and for some further investigation to take place for the Pudbrook location.

PL/26/9 **Council Housekeeping**:

i. To elect the Chair of the Project Delivery Committee for this meeting

Cllr Cooper proposed, Cllr Simcock seconded, with a unanimous vote in favour of Cllr Lamey.
RESOLVED: That Cllr Lamey be elected to serve as Chair for this meeting.

ii. To receive and accept apologies for absence

No apologies were received.
RESOLVED: That the apologies were accepted.
(Power used: Local Government Act 1972 s85)

iii. To receive and accept Declarations of Pecuniary Interests on the Agenda

Cllr Kitching raised a non-pecuniary interest in agenda item PL/26/12 (iii) as he is a Trustee of the Botley Market Hall.

PL/26/10 <u>To review the public scores for the tender shortlist for the High Street Recreation Ground's play park and agree recommendation for Council</u>

Cllr Cooper proposed, Cllr Simcock seconded, with a unanimous vote in favour of recommending HAGS as they won the public vote. The recommendation will be taken to Council on the 15th September.
The Clerk was requested to ask for the price of grass matt from both HAGS and EIBE for the grassed areas; their recommendation on the best to stop grass degrading and becoming muddy and whether it is possible to lighten the wet pour colours.
RESOLVED: That a recommendation is taken to Council in favour of HAGS.

PL/26/11 <u>Review and agree the Deliverable Register Forecast</u>

Cllrs Cooper and Gurd presented the spreadsheet and advised that it would be discussed in more detail at the September Council meeting in the committee update. As there were questions and queries raised during the debate, Cllr Gurd offered to do one-to-ones or a group session with Councillors to explain and answer questions on this and the Clerk will send out an email to try and arrange some date(s). It is planned that a review of the new committee setup will take place in October's Council meeting.

PL/26/12 <u>To present charters and agree any actions</u>

i. Management plan register - Estates

Cllr Gurd took members through what the charters refer to and how they work as there were new to most members

ii. New Workshop

This item was deferred to the next meeting.

iii. Market Hall clock

Cllr Cooper proposed, Cllr Stone seconded, with a unanimous vote in favour of taking a recommendation to September's Council to recognise the Market Hall Trustees as owners, that we would transfer the S106 money we hold as long as it used specifically for clock and/or tower repair, that we would get legal advice/agreement so that no recourse can come back on the parish council for previous years of financial payments for maintenance and upkeep and for the trustees so that future parish councillors are unable to legally challenge ownership.
RESOLVED: That a recommendation is taken to Council to recognise the Market Hall Trustees as legal owners.

iv. Love your Place – Phase 2

Cllr Cooper provided an update and answered questions and agreed that this should be renamed as the High Street redevelopment rather than Love Your Place.

v. Love your Place – Phase 3

This item was deferred to the next meeting.

vi. Sewage campaign – Environment

As time was short, Cllr Gurd advised that he was happy to answer any questions from his charter outside of the meeting. This item was deferred to the next meeting.

vii. Hamble Riparian Reserve – Environment

This item was deferred to the next meeting.

viii. Community Engagement Strategy – Community Engagement

This item was deferred to the next meeting.

ix. Website Community Engagement (CX) – Consolidation

This item was deferred to the next meeting.

x. Highways – Transportation

This item was deferred to the next meeting.

xi. Campaign plan catch-up
a. Estates

This item was deferred to the next meeting.

b. Community Investment

This item was deferred to the next meeting.

Meeting closed at 9.58pm.

THESE MINUTES COULD BE THE SUBJECT OF AMENDMENTS WHICH WILL BE RECORDED IN THE MINUTES OF THE FOLLOWING MEETING