

9<sup>th</sup> April 2026

## NOTICE OF MEETING

Issued by Mr D Nevin, Parish Clerk

☎ Nevin

### MEETING OF BOTLEY PARISH COUNCIL

Date: **Tuesday 14<sup>th</sup> April 2026 at 7:15pm**

Venue: **The Diamond Jubilee Hall at the Botley Centre, High Street, Botley**

All Members of the Council are summoned to attend

A maximum 15-minute window is available during the meeting for members of the public to briefly express a view or ask questions on relevant matters that are not on the following agenda. This will be at the invitation of the Chair of the Council.

The public are welcome to stay and observe the remainder of the meeting.

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#### Business to be transacted:

##### *Public participation session*

- FC/26/1 Council Housekeeping:
- i. To elect the Chair of Botley Parish Council for 2026 – 2027
  - ii. To receive the Chair's Declaration of Acceptance of Office
  - iii. To receive and accept apologies for absence
  - iv. To elect the Vice-Chair of Botley Parish Council for 2026 – 2027
  - v. To receive and accept Declarations of Disclosable Pecuniary Interests on the Agenda
  - vi. To receive the decision spreadsheet
- FC/26/2 Minutes of meetings:
- i. To approve the minutes of the Parish Council meeting held on Tuesday 14<sup>th</sup> April 2026
  - ii. To approve the draft minutes of the Policy & Resources Committee meeting held on Tuesday 21<sup>st</sup> April 2026
  - iii. To receive the draft minutes of the Planning & Highways Committee meeting held on Tuesday 28<sup>th</sup> April 2026 for questions only
  - iv. To receive the draft minutes of the Recreation Committee meeting held on Tuesday 5<sup>th</sup> May 2026 for questions
- FC/26/3 To receive an update on the new Committee Structure and agree any actions
- FC/26/4 To appoint membership to Committees and Working Groups
- i. Oversight
  - ii. Placemaking
  - iii. Planning & Highways
- FC/25/5 To review and agree the Terms of Reference for the Council's Committees:
- i. Oversight
  - ii. Placemaking
  - iii. Planning & Highways
- FC/26/6 To appoint representative(s) to:
- i. HEWEB Boorley Park Public Art Working Group
  - ii. Botley and Curdridge Foundation
  - iii. Botley Market Hall Management Committee
  - iv. Botley Neighbourcare/Minibus Group
  - v. Eastleigh District Association of Local Councils / Southern Parishes
  - vi. Queen Elizabeth II Activity Centre
  - vii. Parish Bus/Transport
  - viii. RAISE Management Committee

- ix. Bishops Waltham Rail Trail
- x. Botley Twinning Association
- xi. Hamble Estuary Partnership
- xii. Cemetery Provision

FC/26/7

Financial Matters:

- i. To appoint signatories to Botley Parish Council's bank accounts
- ii. To receive and approve payments of April's accounts
- iii. To receive the cashbook balances as of 30<sup>th</sup> April 2026
- iv. To receive and agree the Summary Income & Expenditure Report up to 30<sup>th</sup> April 2026
- v. To receive and agree proposal for youth offering from the Botley and Boorley Green Community Group
- vi. To receive and approve a draft service level agreement for maintenance of the churchyard

FC/26/8

To receive and agree the policy for Events on Botley Parish Council land

FC/26/9

To agree response to [O/26/101177](#)

FC/26/10

Reports:

- i. Police Report
- ii. Chairman's Report
- iii. Borough Councillor's & County Councillor's
- iv. Any other meetings or training attended by Council's representatives

FC/26/11

To agree the calendar of planned meetings for the next couple of months

FC/26/12

To receive and agree the draft Constitution for the Botley Allotment Association