



**Minutes of the Policy & Resources Committee Meeting of
Botley Parish Council held on Tuesday 21st April 2026**

Meeting Venue: Meeting Room 1, Boorley Green Community Centre, 121 Wallace Avenue, Botley, SO32 2RQ

Start Time: 7.16pm

Name	Present	Apologies	Absent
Cllr Cooper	✓		
Cllr Grinham	✓		
Cllr Gurd	✓		
Cllr Kinloch (Chair)	✓		
Cllr Kyrle	✓		
Cllr Stone	✓		

Also Present: Dave Nevin, Parish Clerk, Matthew Wanstall, Deputy Clerk and four members of the public.

The Chair welcomed all to the meeting.

Public Questions: No questions were received.

P&R/25/101 Council Housekeeping:

i. To receive and accept apologies for absence

All members were present.

ii. To receive and accept Declarations of Pecuniary Interests on the Agenda

No declarations were received.

iii. To receive the decision spreadsheet

The spreadsheet was received. An update was given for various items, including the botley.com project. The land at the rear of the BG Community Centre is to be added as a project.

P&R/25/102 To approve the minutes of the Policy & Resources meeting held on Tuesday 17th March 2026

A proposal was received, seconded and unanimously voted in favour.

RESOLVED: That the minutes of the Policy & Resources Committee meeting held on 17th March 2026 are approved.

P&R/25/103 To receive and agree proposal for youth offering from the Botley and Boorley Green Community Group

A proposal was received, seconded and voted in favour, with one abstention, of agreeing the proposal.

RESOLVED: That the proposal should be approved.

P&R/25/104 To receive a request for event parking on the grass at Four Acres

A proposal was received, seconded and unanimously voted to decline the request. The Clerk was requested to request from the applicant the event plan, risk assessment and a copy of their public liability insurance.

RESOLVED: That the request is declined

P&R/25/105 To discuss the water connection to the Boorley Green allotments

The Clerk provided an update that the site is now registered with Southern Water and that the fee for the site survey has been paid and acknowledged as received.

P&R/25/106 To review records relating to the Market Hall clock and tower and agree next steps

A proposal was received, seconded and unanimously voted in favour of approving a £4,250 spend on a full structural survey of the roof and clock tower prior to agreeing next steps.

RESOLVED: That the Deputy Clerk will arrange a full survey by Eddisons.

P&R/25/107 To receive and agree a report to align the utilities contracts

A proposal was received, seconded and unanimously voted in favour of approving the proposal and appointing Corona for a 24-month contract.

RESOLVED: That Corona is appointed for a 24-month contract

P&R/25/108 Reports:

i. Community Projects & Youth Work Report

The reports were received.

ii. Asset Transfers update

The Clerk advised that all expected assets transferred by the 31st March and that the next batch of transfers would begin after the local elections.

P&R/25/109 To receive a proposal and agree the final criteria for the community award scheme

A proposal was received, seconded and unanimously voted in favour of the award scheme and thanks was given to the Community Engagement Manager for her work.

RESOLVED: That the proposal is agreed

P&R/25/110 To receive and agree the project list

A proposal was received, seconded and unanimously voted in favour of agreeing the project list.

RESOLVED: That the project list is agreed.

P&R/25/111 To receive the monthly IT Threat Report

The report was received.

P&R/25/112 Correspondence

No correspondence had been received.

Meeting closed at 9.01pm

THESE MINUTES COULD BE THE SUBJECT OF AMENDMENTS WHICH WILL BE RECORDED IN THE MINUTES OF THE FOLLOWING MEETING