



Minutes of the Council Meeting of Botley Parish Council
held on Tuesday 14th April 2026

Meeting Venue: The Diamond Jubilee Hall, at the Botley Centre, High Street, Botley, SO30 2ES.

Start Time: 7.19pm

Name	Present	Apologies	Absent
Cllr Cooper (Chair)	✓		
Cllr Grinham (Vice Chair)	✓		
Cllr Gurd	✓		
Cllr Kinloch	✓		
Cllr John	✓		
Cllr Kitching		✓	
Cllr King		✓	
Cllr Kyrle			✓
Cllr Lamey		✓	
Cllr Li	✓		
Cllr Simcock		✓	
Cllr Stone	✓		

Also Present: Mr Matthew Wanstall, Deputy Clerk.

The Chair welcomed all to the meeting and explained that the meeting would be recorded and retained until the minutes of this meeting were agreed and then it would be deleted.

Public Questions – No members of the public were present.

FC/25/87 Council Housekeeping:

i. To receive and accept apologies for absence

Apologies were received from Cllrs Kitching, King, Lamey and Simcock. A proposal was received, seconded and voted unanimously in favour of accepting the apologies.

RESOLVED: That the apologies were accepted.

(Power used: Local Government Act 1972 s85)

ii. To receive and accept Declarations of Pecuniary Interests on the Agenda

No pecuniary declarations were received; however, Cllr John declared a non-pecuniary interest in FC/25/96.

iii. To receive the decision spreadsheet

The report was received.

Cllr Li arrived at 7:29pm

Chairman.....

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Date.....

FC/25/88 Minutes of meetings:

- i. To approve the minutes of the Parish Council meeting held on Tuesday 10th March 2026**

A proposal was received, seconded and voted unanimously in favour.

RESOLVED: To approve the minutes of the meeting held on 10th March 2026.

- ii. To approve the minutes of the Policy & Resource Committee meeting held on Monday 17th March 2026 for questions only**

A proposal was received, seconded and voted unanimously in favour.

RESOLVED: To approve the minutes of the meeting held on 17th March 2026

- iii. To receive the draft minutes of the Planning & Highways Committee meeting held on Tuesday 24th March 2026 for questions only**

No questions were received.

- iv. To receive the draft minutes of the Recreation Committee meeting held on Tuesday 7th April 2026 for questions only**

It was requested that the Market Hall clock, commented on in these minutes, will be added to the P&R agenda in April.

FC/25/89 To receive and agree a proposal from the Committee Review Working Group

A proposal was received, seconded and voted unanimously in favour of the structure with an implementation date to be set by the Parish Clerk.

RESOLVED: That the proposal is approved and implementation will be confirmed by the Parish Clerk

FC/25/90 To receive and agree an update on the Botley Neighbourhood Plan and agree any further actions

The report was received and the Deputy Clerk also updated members about a telephone conversation with Eastleigh Borough Council regarding housing allocation in the new Local Plan.

RESOLVED: To accept the offer of a meeting with Locality with the principle of pursuing a Neighbourhood Plan, subject to further debate.

FC/25/91 Financial Matters:

- i. To receive and approve payment of March's accounts**

A proposal was received, seconded and voted, in favour of approving March's accounts with one 1 abstention.

RESOLVED: That March's accounts are approved.

ii. To receive the cashbook balances as of 31st March 2026

Cashbook 1 - £32,157.01
Cashbook 2 - £607,087.48
Cashbook 3 - £0.00
Cashbook 4 - £57112.40
Cashbook 5 - £100,000.00
Cashbook 6 - £100,000.00
Cashbook 7 - £100,415.30

iii. To receive and agree the Summary Income & Expenditure Report up to 31st March 2026

A proposal was received, seconded and voted unanimously, in favour of agreeing the report.
RESOLVED: To agree the Summary Income & Expenditure Report.

FC/25/92 To receive an update of the visit to CCW and agree if a further visit is required for members who missed the visit

Cllr Cooper gave a verbal report on the previous site visit, with 4 members expressing an interest in a site visit if it can be arranged.

RESOLVED: To arrange a second site visit with CCW.

FC/25/93 To receive feedback on the High Street Recreation Ground play park tender and agree material(s)

A proposal was received, seconded and voted, in favour of agreeing that the cost per year (purchase price / maintenance / lifespan) is included for each submission. Materials proposed can vary with life cost and aesthetics being the deciding factors.

RESOLVED: That an estimated lifespan cost is included for each submission.

FC/25/94 To agree any questions and feedback to be presented at the HALC LGR summit

A proposal was received, seconded and voted, in favour of Cllr Stone attending the meeting on behalf of the parish council. Members requested that the retention of Local Area Committees is raised at the meeting, as they would be supportive of the retention of them. Councillors agreed to submit questions to Cllr Stone with an explanation to support.

RESOLVED: Cllr Stone and the Deputy Clerk will receive questions from members to compile for the meeting.

FC/25/95 Reports:

i. Police Report

The Deputy Clerk relayed a request from our Community Police Team to outline what should be included in a report submission. Councillors asked for a three-year tracker showing crime type and year on year comparison. The report should be separated by area BG, 'Old' Botley and Western Botley. This request has been sent to the Police team.

ii. Chairman's Report

The Chairman's report was received.

iii. Borough Councillor's & County Councillor's

Cllr Kinloch gave an update and advised that S106 funding may still be available through Eastleigh Borough Council for project work.

iv. Any other meetings attended by Council's representatives

No updates were given.

'To receive resolution to exclude members of the public and press from Confidential Matters to be discussed 'that in the view of the confidential/special nature of the business about to be transacted, it is in the public interest that the public and press be temporarily excluded and they are instructed to withdraw'

FC/25/96 To receive and agree proposal regarding the Market Hall

A proposal was received, seconded and voted unanimously in favour of reviewing the progress in 3 months.

RESOLVED: That the service will be reviewed after three months.

Date of upcoming meetings:

- 21st April 2026 - 7:15pm Policy & Resources Committee
- 28th April 2026 – 7.15pm Planning & Highways Committee
- 5th May 2026 – 7:15pm Recreation Committee
- 12th May 2026 – 7.15pm Annual Meeting of the Parish Council

Meeting closed at 9.10pm

THESE MINUTES COULD BE THE SUBJECT OF AMENDMENTS WHICH WILL BE RECORDED IN THE MINUTES OF THE FOLLOWING MEETING

Bought Ledger for Month No 12

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
22/03/2026	43184592		O2	003	63.00	12.60	75.60	4023	112	63.00	Staff Mobiles
18/03/2026	45193		ABSOLUTE	A004	753.07	150.62	903.69	4026	112	753.07	Monthly IT Contract
16/03/2026	45333		ABSOLUTE	A004	392.00	78.40	470.40	4026	112	392.00	Repair & replace wifi extender
21/03/2026	265835		ABAX	A014	30.00	6.00	36.00	4051	112	30.00	Vehcile Trackers
06/03/2026	204664		AHS LTD	AHS001	382.25	76.45	458.70	4902	305	382.25	Bark for BG flowerbed
03/03/2026	10066744		BUSINESS	B004	794.48	0.00	794.48	4814	442	794.48	Water at BGCC
05/03/2026	10134438		BUSINESS	B004	418.25	0.00	418.25	4814	442	418.25	Water at BCSP
12/03/2026	10251390		BUSINESS	B004	102.64	0.00	102.64	4404	440	102.64	Water @ Cricket Pavilion
27/03/2026	514C130653		BIFFA	B009	143.63	28.73	172.36	4812	442	143.63	Bin empties at BGCC
18/03/2026	1570		BRYAN	B016	75.00	15.00	90.00	4405	440	75.00	Repair boiler in BC
09/07/2025	11700817		GAS	B020	154.72	7.74	162.46	4816	442	154.72	7 May - 9 July 2025
10/09/2025	12344343		GAS	B020	83.94	4.20	88.14	4816	442	83.94	10 Aug-10 Sept
10/10/2025	12653571		GAS	B020	150.53	7.53	158.06	4816	442	150.53	10 Sept - 10 Oct 25
11/02/2026	13871737		GAS	B020	691.37	138.27	829.64	4816	442	691.37	11 Jan - 11 Feb 2026
11/02/2026	13872975		GAS	B020	303.10	60.62	363.72	4816	442	303.10	Dec25 - Feb 26
11/03/2026	147187917		GAS	B020	552.30	110.46	662.76	4816	442	552.30	BGCC Gas Feb-Mar
08/03/2026	84511		CHECKS	C021	11.50	2.30	13.80	4501	501	11.50	C Rivett DBS
02/03/2026	FEB DN		CREDIT CARD	CC001	1,047.87	208.37	1,256.24	4902	305	833.30	Hedgerow for WA allotments
								4267	304	181.09	Token for walking footy
								4503	501	10.82	Stay & Play kitchen toys
								4028	112	16.66	Laptop bag
								4036	112	6.00	Monthly charge
02/03/2026	168		CLIVES HANDYMAN	CLIV001	450.00	0.00	450.00	4821	442	450.00	Shelving in BGCC cupboard
01/03/2026	14341586		DAISY	D005	23.08	4.62	27.70	4023	112	23.08	Mobile phones
19/03/2026	8004457		ESPO	E003	58.90	11.78	70.68	4079	112	58.90	Cleaning Supplies
19/03/2026	8006300		ESPO	E003	129.90	25.98	155.88	4079	112	129.90	Henry Hoover
02/03/2026	KI-43B1AE0D-0044		EON	E011	28.00	1.40	29.40	4260	112	28.00	Public WC electricy stand cha
16/03/2026	77745		A E EVANS	EVANS001	240.00	48.00	288.00	4250	304	240.00	Delivery for replacement @ LH

PURCHASE LEDGER INVOICE LISTING

Bought Ledger for Month No 12

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
05/03/2026	050326		FRANKLIN	FRA001	31.67	6.33	38.00	4251	304	31.67	Moss remover for cricket squar
06/02/2026	06022026		FRANKLIN	FRA001	17.65	3.53	21.18	4243	303	8.32	Potting Tray
								4242	303	6.66	Compost
								4242	303	2.67	2 x Garden Dibbers
28/02/2026	150051		GASKIN	G001	574.99	115.01	690.00	4257	304	574.99	Service Tractor
28/02/2026	150052		GASKIN	G001	589.00	117.80	706.80	4257	304	589.00	Service buggy
28/02/2026	150053		GASKIN	G001	195.50	39.10	234.60	4257	304	195.50	Repair starter motor roller
28/02/2026	150107		GASKIN	G001	139.95	27.99	167.94	4257	304	139.95	Starter/Charger
28/02/2026	150108		GASKIN	G001	26.33	5.27	31.60	4257	304	26.33	Chain Loop
18/03/2026	554215106		GALLAGHER	G005	3,192.00	0.00	3,192.00	4030	112	2,850.00	Vehciles insurance
								4030	112	342.00	IPT
20/03/2026	58343959		HCC	H001	234.41	46.88	281.29	4079	112	234.41	Cleaning Consumables
20/03/2026	3910046414		HCC	H001	250.00	0.00	250.00	4601	601	250.00	Bull Close rental cost
13/01/2026	7911A		HALC	H002	-53.50	0.00	-53.50	4018	112	-53.50	Daigital & Data missed VAT
13/01/2026	7911B		HALC	H002	53.50	10.70	64.20	4018	112	53.50	Digital & Data training
18/03/2026	7945A		HALC	H002	-53.50	0.00	-53.50	4018	112	-53.50	Intro to CiLCA
18/03/2026	7945B		HALC	H002	53.50	10.70	64.20	4018	112	53.50	Intro to CiLCA
24/03/2026	161225CR		HARDING	H025	-0.20	0.00	-0.20	1007	130	-0.20	J Harding
30/03/2026	D19/0331251		HOWDENS	HOWD002	6,561.93	1,312.38	7,874.31	4405	440	6,561.93	Kitchen in pre-school
30/03/2026	D19/0331274		HOWDENS	HOWD002	5,379.10	1,075.90	6,455.00	4405	440	5,379.10	Kitchen for DJ
17/03/2026	2392		ITRAC	I006	200.42	0.00	200.42	4405	440	200.42	PAat testing - BGCC & SP
04/03/2026	262886		IDM	I008	210.66	42.14	252.80	4259	304	210.66	Nick Bell Uniform
31/03/2026	2613136		IDM	I008	371.73	74.35	446.08	4259	304	371.73	Dan A Uniform
11/03/2026	11/3/26		JUSTIN LYMER	JL001	9.99	2.00	11.99	4242	303	9.99	Grow bag trays
17/03/2026	17/3/26		JUSTIN LYMER	JL001	51.78	10.36	62.14	4241	303	51.78	Diesel for grounds machinery
09/03/2026	26281		JUST FOR SCHOOLS	JUST001	317.58	63.50	381.08	4503	501	317.58	Chairs for stay & play
09/03/2026	386015		KESTREL	K004	150.00	30.00	180.00	4813	442	150.00	CCTV annual miantenance BGCC
09/03/2026	386017		KESTREL	K004	150.00	30.00	180.00	4813	442	150.00	CCTV Annual Maintenance
31/03/2026	23855		1ST KLAS	K005	870.00	174.00	1,044.00	4416	440	870.00	1st KLAS Cleaning Services Ltd

PURCHASE LEDGER INVOICE LISTING

Bought Ledger for Month No 12

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/03/2026	23856		1ST KLAS	K005	810.00	162.00	972.00	4820	442	810.00	Community centre
31/03/2026	23857		1ST KLAS	K005	400.00	80.00	480.00	4820	442	400.00	Sports pavilion
31/03/2026	68202		LIVEPAY	L007	50.00	10.00	60.00	4041	112	50.00	Payroll for March
11/02/2026	478800213		LLOYDS	LLOY001	9.50	0.00	9.50	4036	112	9.50	LLOYDS BANK plc
24/03/2026	MARCH		LUKE PALMER	LP001	135.00	0.00	135.00	4024	112	135.00	Mileage for training
30/03/2026	5444		MICHAEL	M006	375.00	0.00	375.00	4251	304	250.00	Overseeding
								4251	304	125.00	Grass seed
28/02/2026	022026		MATTISON	M022	82.80	0.00	82.80	4024	112	82.80	Alisia Mattison College Travel
30/03/2026	MARCH 26		MATTISON	M022	77.40	0.00	77.40	4024	112	77.40	Mileage
17/03/2026	17/3/26		NEVIN	N012	193.38	16.32	209.70	4022	112	3.60	Postage
								4024	112	3.75	Parking
								4024	112	50.00	Mileage
								4516	440	7.20	Tea Towels
								4259	304	34.99	Safety boots
								4026	112	7.07	USB-C Charging cables
								4026	112	8.32	USB-C Charging plugs
								4026	112	50.00	Chat GPT 2 seats for 1 month
								4301	401	15.99	Xmas tree lights
								4301	401	12.46	Xmas tree stand
31/03/2026	YOUTH		NEVIN	N012	157.25	31.46	188.71	4500	501	123.95	Walkie Talkies for youth
								4500	501	33.30	Shuttlecocks, cue tips & table
03/03/2026	95554		PLAYSAFETY	P001	2,028.00	263.00	2,291.00	4018	112	2,028.00	Playground inspection course
12/03/2026	2189		PROTEUS	P019	150.00	0.00	150.00	4819	442	150.00	Window clean BGCC & SP
31/03/2026	208961		PITTER	P023	662.16	132.43	794.59	4032	112	662.16	Flatbed hire
28/02/2026	FEB 2026		PALMER	P027	40.50	0.00	40.50	4024	112	40.50	Chainsaw course mileage
30/03/2026	MARCH26		PALMER	P027	19.80	0.00	19.80	4024	112	19.80	Mileage for training
31/03/2026	25152		SMITH	S011	266.67	53.33	320.00	4267	304	266.67	MUGA Maintenance contract
04/03/2026	71274		SOLENT LOCK	S013	34.40	8.60	43.00	4267	304	34.40	Padlock for MUGA
24/03/2026	51-0271-1CR		SLCC	S022	-54.00	0.00	-54.00	4018	112	-54.00	SLCC Enterprises Ltd

Bought Ledger for Month No 12

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
05/03/2026	510554-1		SLCC	S022	148.50	0.90	149.40	4018	112	148.50	Arnold Baker book for MW CiLCA
17/02/2026	3095652		SPALDINGS	S023	660.00	132.00	792.00	4902	305	660.00	Signage for trees & Grass work
16/02/2026	30955378		SPALDINGS	S023	351.36	70.27	421.63	4245	303	351.36	Gloves Blades Safety Goggles
14/03/2026	1111		SO365	S035	352.00	70.40	422.40	4026	112	352.00	Monthly agreement
11/03/2026	15599		SHAWYERS	SHAW001	1,350.00	270.00	1,620.00	4268	304	1,350.00	Footpath at top of Pudbrook
31/03/2026	ALLOT		SARAH SNOW	SNOW001	16.08	3.21	19.29	4607	601	16.08	Waterpumps for WA allotment
03/03/2026	11727		SPARSHOLT	SPAR001	550.00	0.00	550.00	4018	112	550.00	Skills bootcamp - LP
16/02/2026	3095378CR		SPARSHOLT	SPAR001	-351.36	-70.27	-421.63	4245	303	-351.36	Gloves Blades safety goggles
17/02/2026	3095652CR		SPARSHOLT	SPAR001	-660.00	-132.00	-792.00	4902	305	-660.00	Signage for trees & Grass work
11/01/2026	20499106		UK FUELS	U003	98.54	19.71	118.25	4241	303	98.54	Diesel
25/01/2026	20505109		UK FUELS	U003	60.40	12.08	72.48	4241	303	60.40	Unleaded
01/02/2026	20508712		UK FUELS	U003	1.50	0.30	1.80	4241	303	1.50	Card fee
15/02/2026	20513794		UK FUELS	U003	48.34	9.67	58.01	4241	303	48.34	Diesel & Unleaded
22/02/2026	20517254		UK FUELS	U003	2.00	0.40	2.40	4241	303	2.00	Account charges
01/03/2026	20520817		UK FUELS	U003	1.50	0.30	1.80	4241	303	1.50	Card Charge
15/03/2026	20525932		UK FUELS	U003	110.49	22.10	132.59	4241	303	110.49	Diesel
29/03/2026	20531777		UK FUELS	U003	6.00	1.20	7.20	4241	303	6.00	Account fee
02/03/2026	4410480509		VIKING	V001	300.25	49.26	349.51	4020	112	300.25	Stationery
26/03/2026	749525801/001/03		VIRGIN	V003	40.89	8.18	49.07	4808	442	40.89	Wifi at BGCC
11/03/2026	756220001/001/03		VIRGIN	V003	41.00	8.20	49.20	4808	442	41.00	Wifi at BGCC
24/03/2026	4966		YOUTH	Y001	2,367.75	0.00	2,367.75	4501	501	2,367.75	Youth Options agreement
TOTAL INVOICES					37,537.12	5,430.06	42,967.18			37,537.12	