

**Minutes of the Council Meeting of Botley Parish Council
held on Tuesday 10th February 2026**

Meeting Venue: The Diamond Jubilee Hall, at the Botley Centre, High Street, Botley, SO30 2ES.

Start Time: 7.30pm

Name	Present	Apologies	Absent
Vacancy			
Vacancy			
Cllr Cooper (Chair)	✓		
Cllr Grinham (Vice Chair)		✓	
Cllr Gurd	✓		
Cllr Kinloch	✓		
Cllr Kitching	✓		
Cllr King	✓		
Cllr Kyrle	✓		
Cllr Lamey		✓	
Cllr Simcock	✓		
Cllr Stone	✓		

Also Present: Mr Dave Nevin, Parish Clerk and Mr Matthew Wanstall, Deputy Clerk and 3 members of the public.

The Chair welcomed all to the meeting and explained that the meeting would be recorded and retained until the minutes of this meeting were agreed and then it would be deleted.

Public Questions – Questions were asked about the plans for Little Hatts, with particular focus on trees which were addressed. A police update was also received.

FC/25/69 Council Housekeeping:

i. To receive and accept apologies for absence

Apologies were received from Cllrs Grinham and Lamey. A proposal was received, seconded and voted unanimously in favour of accepting the apologies.

RESOLVED: That the apologies were accepted.
(Power used: Local Government Act 1972 s85)

ii. To receive and accept Declarations of Pecuniary Interests on the Agenda

No declarations were received.

FC/25/70 Minutes of meetings:

- i. **To approve the minutes of the Parish Council meeting held on Tuesday 13th January 2026**

A proposal was received, seconded and voted unanimously in favour.

RESOLVED: To approve the minutes of the meeting held on 13th January 2026.

- ii. **To receive the draft minutes of the Policy & Resources Committee meeting held on Tuesday 20th January 2026 for questions only**

No questions were received.

- iii. **To receive the draft minutes of the Planning & Highways Committee meeting held on Tuesday 27th January 2026 for questions only**

No questions were received.

- iv. **To receive the draft minutes of the Recreation Committee meeting held on Tuesday 3rd February 2026 for questions only**

No questions were received.

- v. **To receive the draft minutes of the Neighbourhood Plan Committee meeting held on Wednesday 4th February 2026 for questions only**

An extraordinary meeting of the full council will be called to discuss this issue.

Cllr Stone arrived at 7.38PM

FC/25/71 Recommendations from the Recreation Committee:

- i. **To agree that the workshop plans are approved**

A proposal was received, seconded and voted unanimously, in favour of approving the workshop plans.

RESOLVED: That the workshop plans are approved are approved.

FC/25/72 Financial Matters:

- i. **To receive and approve payment of January's accounts**

A proposal was received, seconded and voted, in favour of approving January's accounts with one against and 2 abstained due to appearing on the ledger.

RESOLVED: That January's accounts are approved.

- ii. **To receive the cashbook balances as of 31st January 2026**

Cashbook 1 - £27,220.56
Cashbook 2 - £499,221.46
Cashbook 3 - £100.00

Cashbook 4 - £314,512.09
Cashbook 5 - £100,000
Cashbook 6 - £100,000
Cashbook 7 - £50,257.49

iii. To receive and agree the Summary Income & Expenditure Report up to 31st January 2026

A proposal was received, seconded and voted unanimously, in favour of agreeing the report.
RESOLVED: To agree the Summary Income & Expenditure Report.

iv. To resolve to use the General Power of Competence as prescribed by the Localism Act 2011, Sections 1-8

A proposal was received, seconded and unanimously voted, in favour of resolving to use the General Power of Competence.

RESOLVED: To approve the use of the General Power of Competence.

v. To agree the Council's budget for Financial Year 2026-2027

A proposal was received, seconded and voted with one abstention, in favour of approving the budget that included an additional 1.76% to be split between the youth projects line and Ear Marked Reserve for buildings.

RESOLVED: To agree the Council's budget.

vi. To agree the Council's Precept for the Financial Year 2026-2027

The Clerk advised that an additional 5.04% would be added to the Precept which covers the Special Expenses reduction charged by Eastleigh Borough Council. This would not cost residents any extra as the additional charge from Botley PC would see an equal monetary reduction in their Eastleigh BC Council tax bill. The covers the cost of grass cutting and tree management in the assets that will be transferred from Eastleigh BC to Botley PC by 31st March 2026.

A proposal was received, seconded and voted with one abstention to apply a 12% increase.
RESOLVED: To increase the precept by 12%.

vii. To agree the fees for the Council's assets for Financial Year 2026-2027

a. Hall hire at the Botley Centre and Boorley Green

It was requested that some minor amendments were made and brought back to March's meeting.

RESOLVED: To defer this to the March meeting.

b. Sports Pitches

A proposal was received, seconded and unanimously voted, in favour.

RESOLVED: To approve the Sports Pitches charges for 2026 -2027

c. Burial Ground

A proposal was received, seconded and unanimously voted, in favour.

RESOLVED: To approve the Burial Ground charges for 2026-2027

FC/25/73 Committee Structure:

- i. To agree to create a Committee Review Working Group to look at the Council's current Committees**

A proposal was received, seconded and voted, in favour of creating a working group.
RESOLVED: To create the Committee Review Working Group.

- ii. To agree members for the Committee Review Working Group**

Cllrs Cooper, Gurd, King, Kinloch & Simcock expressed an interest and will form the group.
RESOLVED: To appoint Councillors Cooper, Gurd, King, Kinloch & Simcock to the working group

- iii. To agree the Terms of Reference for the Committee Review Working Group**

A proposal was received, seconded and voted to approve the terms of reference.
RESOLVED: To approve the terms of reference.

Date of upcoming meetings:

- 17th February 2026 - 7:15pm Policy & Resources Committee
- 24th February 2026 – 7.15pm Planning & Highways Committee
- 3rd March 2026 – 7:15pm Recreation Committee
- 10th March 2026 – 7.15pm Full Council

Meeting closed at 9.42pm

THESE MINUTES COULD BE THE SUBJECT OF AMENDMENTS WHICH WILL BE RECORDED IN THE MINUTES OF THE FOLLOWING MEETING

Bought Ledger for Month No 10

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
16/01/2026	44782		ABSOLUTE	A004	752.32	150.47	902.79	4026	111	752.32	MS365 contract
22/01/2026	260723		ABAX	A014	30.00	6.00	36.00	4052	112	30.00	Vehicle trackers
13/12/2025	9508259		BUSINESS	B004	-166.92	0.00	-166.92	4814	442	-166.92	Sept - Dec
29/12/2025	9552817		BUSINESS	B004	150.48	0.00	150.48	4264	304	150.48	Sept - Dec
04/01/2026	9573669		BUSINESS	B004	2,481.26	193.59	2,674.85	4404	440	2,481.26	Oct - Jan
23/01/2026	514C113662		BIFFA	B009	96.27	19.25	115.52	4812	442	96.27	Dec/Jan empties - BGCC
11/12/2025	13262945		GAS	B020	196.01	9.80	205.81	4816	442	196.01	Oct - Dec
11/12/2025	13264902		GAS	B020	599.90	119.98	719.88	4816	442	599.90	British Gas Nov - Dec Com Cent
11/01/2026	13566376		GAS	B020	442.04	88.41	530.45	4816	442	442.04	British Gas Dec - Jan Pavilion
11/01/2026	13566858		GAS	B020	666.45	133.29	799.74	4816	442	666.45	Dec-Jan
02/08/2025	725277080		GAS	B020	123.93	6.19	130.12	4260	304	123.93	British Gas
02/08/2025	725407547		GAS	B020	73.46	3.67	77.13	4260	304	73.46	British Gas
03/10/2025	725595144		GAS	B020	68.06	3.40	71.46	4516	440	68.06	British Gas Aug - Sept
03/10/2025	725595146		GAS	B020	22.49	1.12	23.61	4260	304	22.49	British Gas
13/11/2025	725802399		GAS	B020	124.50	6.22	130.72	4260	304	124.50	British Gas
13/11/2025	725802400		GAS	B020	80.78	4.03	84.81	4516	440	80.78	British Gas Sept - Oct
13/11/2025	725802402		GAS	B020	38.92	1.94	40.86	4263	304	38.92	Oct
15/12/2025	725966926		GAS	B020	119.17	23.83	143.00	4260	304	119.17	British Gas
15/12/2025	725966974		GAS	B020	19.25	3.85	23.10	4263	304	19.25	British Gas Nov
15/12/2025	725967007		GAS	B020	95.54	19.10	114.64	4504	441	95.54	British Gas Nov - Dec
15/12/2025	725967007A		GAS	B020	95.54	19.10	114.64	4516	440	95.54	British Gas Nov - Dec
15/12/2025	725967007CR		GAS	B020	-95.54	-19.10	-114.64	4504	441	-95.54	Britisg gas
19/08/2025	802307575		GAS	B020	76.88	3.84	80.72	4516	440	76.88	British Gas
09/12/2025	803951364		GAS	B020	133.29	6.66	139.95	4260	304	133.29	British Gas
09/12/2025	803951366		GAS	B020	85.31	4.26	89.57	4516	440	85.31	British Gas Oct - Nov
02/01/2026	803969677		GAS	B020	62.59	3.12	65.71	4504	441	62.59	British Gas Nov - Dec
16/07/2025	805401434		GAS	B020	100.86	5.04	105.90	4516	440	100.86	British Gas June - July
06/01/2026	805575425		GAS	B020	19.86	0.99	20.85	4263	304	19.86	British Gas Dec

Bought Ledger for Month No 10

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
11/08/2025	807011428		GAS	B020	235.40	11.77	247.17	4406	440	235.40	British Gas
05/08/2025	808577649		GAS	B020	29.46	1.47	30.93	4263	304	29.46	British Gas July - Aug
09/12/2025	808698345		GAS	B020	268.08	53.61	321.69	4406	440	268.08	British Gas
04/11/2025	810312765		GAS	B020	13.58	0.68	14.26	4504	441	13.58	British Gas
11/11/2025	810323180		GAS	B020	223.86	11.19	235.05	4406	440	223.86	British Gas
21/02/2025	813219639		GAS	B020	113.87	5.69	119.56	4516	440	113.87	British Gas Jan - Feb
09/10/2025	813454841		GAS	B020	219.79	10.98	230.77	4406	440	219.79	British Gas
04/12/2025	813503660		GAS	B020	69.22	3.46	72.68	4504	441	69.22	British Gas Oct - Nov
05/08/2025	814947929		GAS	B020	68.16	3.40	71.56	4504	441	68.16	British Gas June - July
12/01/2026	864073126		GAS	B020	275.38	55.07	330.45	4406	440	275.38	British Gas
23/01/2026	178		BOWEN	B025	320.00	0.00	320.00	4604	601	320.00	Final inv - WA allotment
26/01/2026	QB827CCEC69D		BLACKMOOR NURSERY	BLACK001	438.89	13.33	452.22	4607	601	438.89	shurbs & trees for WA allotmen
20/01/2026	122814		CHURCHES	C004	136.08	27.22	163.30	4813	442	136.08	BGSP fire alarm service
20/01/2026	0156775		CHURCHES	C004	136.08	27.22	163.30	4813	442	136.08	BGCC fire alarm service
29/01/2026	29/1/26		COOPER	C011	14.33	2.87	17.20	4073	112	14.33	Drinks for HCC High St visit
02/01/2026	DEC25DN		CREDIT CARD	CC001	568.53	0.00	568.53	4259	304	270.00	Chainsaw safety boots
								4028	111	261.53	Mobile phone for Luke
								4244	303	34.00	Keys cut for workshop
								4036	112	3.00	Monthly fee
02/01/2026	DEC25DN1		CREDIT CARD	CC001	6.66	1.33	7.99	4028	111	6.66	phone case
02/01/2026	DEC25DN3		CREDIT CARD	CC001	31.30	6.27	37.57	4028	111	31.30	phone case, screen protectors
01/01/2026	14232146		DAISY	D005	23.08	4.62	27.70	4023	111	23.08	Mobile contract
09/01/2026	7705		DYNAMIKA	D11	465.00	93.00	558.00	4052	112	465.00	Water samples for legionellaBC
30/10/2025	8509		DYNAMIKA	D11	535.00	107.00	642.00	4052	112	535.00	Water samples - Oct 25
16/01/2026	8730		DYNAMIKA	D11	465.00	93.00	558.00	4253	304	465.00	Water sample - legionella test
13/01/2026	3107680		EBC	E001	666.00	0.00	666.00	4265	304	666.00	Waste bin empties @ BC
05/01/2026	KI-43B1AE0D-0042		EON	E011	31.00	1.55	32.55	4084	304	31.00	Electricity at BCWC
05/01/2026	KI-806D23CB-0026		EON	E011	382.83	76.57	459.40	4815	442	382.83	Electricity at BGCC
09/12/2025	148416		FORST	FORS001	14,500.00	2,900.00	17,400.00	4258	304	14,500.00	Forst Chipper

PURCHASE LEDGER INVOICE LISTING

Bought Ledger for Month No 10

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
14/01/2026	1		FRANKLIN	FRA001	8.75	1.75	10.50	4240	303	8.75	Fuel caps for chainsaws
31/12/2025	149444		GASKIN	G001	43.67	8.74	52.41	4240	303	43.67	Chainsaw loop & chain
21/01/2026	552314176		GALLAGHER	G005	344.42	0.00	344.42	4030	112	344.42	Fidelity insurance
13/01/2026	7911		HALC	H002	44.58	8.92	53.50	4018	112	44.58	Digital & Data training
27/01/2026	7945		HALC	H002	44.58	8.92	53.50	4018	112	44.58	Intro to CiLCA for Matthew
07/01/2026	7.1.26		HARDING	H025	16.00	0.00	16.00	4503	501	16.00	Stay & Play books & chairs
07/01/2026	7/1/26		HARDING	H025	12.99	0.00	12.99	4503	501	12.99	Stay & Play mats
24/01/2026	24.1.26		HARDING	H025	43.51	0.00	43.51	4503	501	43.51	Stay & Play equipment
14/01/2026	140126		HARDING	H025	7.54	0.00	7.54	4503	501	7.54	Sta & Play equipment
04/11/2025	35645337		INITIAL	I004	184.43	36.89	221.32	4821	442	184.43	BGSP nappy bins
22/12/2025	262279		IDM	I008	67.46	13.49	80.95	4259	304	67.46	Trousers - Luke
09/01/2026	262366		IDM	I008	17.33	3.47	20.80	4259	304	17.33	Waterproof trousers - Luke
07/01/2026	JAN 26		JUSTIN LYMER	JL001	64.80	0.00	64.80	4024	111	64.80	Chainsaw course travel
13/01/2026	383470		KESTREL	K004	112.50	22.50	135.00	4813	442	112.50	CCTV repair
31/12/2025	23483		1ST KLAS	K005	288.00	57.60	345.60	4820	442	288.00	Cleaning BGSP - Dec
31/12/2025	23484		1ST KLAS	K005	702.00	140.40	842.40	4820	442	702.00	Cleaning at BGCC - Dec
31/12/2025	23485		1ST KLAS	K005	684.00	136.80	820.80	4416	440	684.00	Cleaning BC - Dec
31/12/2025	67144		LIVEPAY	L007	50.00	10.00	60.00	4041	112	50.00	Payroll Services - Dec
10/12/2025	473865640		LLOYDS	LLOY001	8.50	0.00	8.50	4036	112	8.50	Bank Charges
12/01/2026	2026932		MULLINS	M017	77.00	0.00	77.00	4822	442	77.00	Ladies toilet repairs
12/01/2026	2026933		MULLINS	M017	225.00	0.00	225.00	4822	442	225.00	Gents toilet repairs
28/01/2026	1976		MW TURFCARE	M021	79.90	15.98	95.88	4242	303	79.90	Fertiliser for sport pitches
31/01/2026	JANUARY 2026		MATTISON	M022	82.80	0.00	82.80	4024	111	82.80	A Mattison Jan x 4 Sparsholt
29/01/2026	30/1/26		NEVIN	N012	164.07	0.00	164.07	4024	111	164.07	Mileage for January
12/01/2026	7653		NOTICE BOARD	NOT002	3,525.00	705.00	4,230.00	4268	304	3,525.00	3 interpretation boards
26/01/2026	260126		PETTY CASH	P004	18.83	0.00	18.83	4025	111	18.83	Office tea coffee etc
08/01/2026	1129		PHILLIPS	P025	500.00	0.00	500.00	4025	111	500.00	Community Art Project
29/01/2026	24960		SMITH	S011	266.67	53.33	320.00	4267	304	266.67	MUGA maintenace contract
21/01/2026	1061031		SECURITAS	S030	257.01	51.40	308.41	4402	440	257.01	Fire alarm service - BC

Bought Ledger for Month No 10

Order by Supplier A/c

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
19/01/2026	18757		SIGNWORK	S034	32.00	6.40	38.40	4250	304	32.00	Little Hatts sign - opening ti
14/01/2026	1082		SO365	S035	352.00	70.40	422.40	4026	111	352.00	MS365 training
26/01/2026	QB827CCEC69D		SARAH SNOW	SNOW001	32.78	0.00	32.78	4607	601	32.78	Items for WA allotments
13/01/2026	12433		SPARSHOLT	SPAR001	300.00	0.00	300.00	4018	112	300.00	Alisia apprenticeship fee
12/01/2026	104011		TITAN	TITAN001	512.78	102.56	615.34	4822	442	512.78	Folding Chair Trolley - BGCC
11/11/2025	4410105135		VIKING	V001	58.11	11.62	69.73	4028	111	58.11	Catering Urn
11/11/2025	4410107642		VIKING	V001	23.71	4.74	28.45	4252	304	23.71	Hazard Tape
08/01/2026	4410291047		VIKING	V001	110.18	22.05	132.23	4021	111	110.18	Stationery and water urn
30/01/2026	4410379968		VIKING	V001	92.94	18.59	111.53	4021	111	92.94	Stationery
12/01/2026	126		VIRGIN	V003	45.00	9.00	54.00	4808	442	45.00	Virgin at BGCC
26/01/2026	749525801/0126		VIRGIN	V003	47.47	9.49	56.96	4410	440	47.47	Virgin Business
12/01/2026	77		WATERSIDE	WATER001	392.00	0.00	392.00	4301	401	392.00	1st aid at Carols event
30/10/2025	4787		YOUTH	Y001	2,367.75	0.00	2,367.75	4501	501	2,367.75	Youth Options
TOTAL INVOICES					<u>39,037.34</u>	<u>5,859.39</u>	<u>44,896.73</u>			<u>39,037.34</u>	