

5<sup>th</sup> March 2026

## NOTICE OF MEETING

Issued by Mr D Nevin, Parish Clerk

Ⓧ Nevin

### MEETING OF BOTLEY PARISH COUNCIL

Date: **Tuesday 10<sup>th</sup> March 2026 at 7:15pm**

Venue: **The Diamond Jubilee Hall at the Botley Centre, High Street, Botley**

All Members of the Council are summoned to attend

A maximum 15-minute window is available during the meeting for members of the public to briefly express a view or ask questions on relevant matters that are not on the following agenda. This will be at the invitation of the Chair of the Council.

The public are welcome to stay and observe the remainder of the meeting.

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#### Business to be transacted:

##### *Public participation session*

FC/25/76 Council Housekeeping:

- i. To receive and accept apologies for absence
- ii. To receive and accept Declarations of Disclosable Pecuniary Interests on the Agenda
- iii. To receive the decision spreadsheet
- iv. To receive the resignation of Cllr Wildin

FC/25/77 Minutes of meetings:

- i. To approve the minutes of the Parish Council meeting held on Tuesday 10<sup>th</sup> February 2025
- ii. To approve the minutes of the Extraordinary Parish Council meeting held on Tuesday 23<sup>rd</sup> February 2025
- iii. To receive the draft minutes of the Planning & Highways Committee meeting held on Tuesday 24<sup>th</sup> February 2026 for questions only
- iv. To receive the draft minutes of the Recreation Committee meeting held on Tuesday 3<sup>rd</sup> March 2026 for questions

FC/25/78 To co-opt a Member to Botley Parish Council

FC/25/79 Financial Matters:

- i. To receive and approve payment of February's accounts
- ii. To receive the cashbook balances as of 28<sup>th</sup> February 2026
- iii. To receive and agree the Summary Income & Expenditure Report up to 28<sup>th</sup> February 2026
- iv. To agree the fees for the Council's assets for Financial Year 2026-2027
  - a. Hall hire at the Botley Centre and Boorley Green
- v. To receive and agree tender document for the High Street Rec play park
- vi. To receive and agree budget and precept information document to be published
- vii. To receive and agree 2026/27 Interim Internal Auditor observations

FC/25/80 To review and agree the Terms of Reference for the Council's Committees:

- i. Planning & Highways
- ii. Recreation
- iii. Policy & Resources
- iv. HR
- v. Botley Neighbourhood Plan Committee

- FC/25/81 To receive and agree the updated draft Publication Scheme  
FC/25/82 Reports:  
i. Police Report  
ii. Chairman's Report  
iii. Borough Councillor's & County Councillor's  
iv. Any other meetings or training attended by Council's representatives
- FC/25/83 To invite members to join the Events Working Group

*'To receive resolution to exclude members of the public and press from Confidential Matters to be discussed 'that in the view of the confidential/special nature of the business about to be transacted, it is in the public interest that the public and press be temporarily excluded and they are instructed to withdraw'*

- FC/25/84 To receive and agree proposal regarding the Market Hall  
FC/25/85 To remind members of responsibilities around confidential matters and agree the updated Code of Conduct for Members  
FC/25/86 To receive and agree proposal to cancel a contract

Dates of upcoming meetings:

- 17<sup>th</sup> March 2026 - 7:15pm Policy & Resources Committee
- 24<sup>th</sup> March 2026 – 7.15pm Planning & Highways Committee
- 7<sup>th</sup> April 2026 – 7:15pm Recreation Committee
- 13<sup>th</sup> April 2026 – 7.15pm Annual Parish Assembly
- 14<sup>th</sup> April 2026 – 7.15pm Full Council