

**Minutes of the Recreation Committee Meeting of
Botley Parish Council held on Tuesday 3rd February 2026**

Meeting Venue: The Botley Centre, High Street, Botley, SO30 2ES.

Start Time: 7.19pm

Name	Present	Apologies	Absent
Cllr Cooper	✓		
Cllr Grinham	✓		
Cllr Gurd (Vice Chair)	✓		
Cllr King	✓		
Cllr Kitching	✓		
Cllr Kyrle (Chair)	✓		
Cllr Simcock	✓		

Also Present: Mr James Franklin, Estates Operations Manager, Mr David Bastable, Senior Groundsman, Mr Matthew Wanstall, Deputy Clerk.

The Chair welcomed all to the meeting.

Public Questions – No members of the public were present.

REC/25/47 Council Housekeeping:

- i. To receive and accept apologies for absence**

All members were present.

- ii. To receive and accept Declarations of Pecuniary Interests on the Agenda**

Cllr Grinham declared an interest in REC/25/53.

- iii. To receive the decision spreadsheet**

An updated sheet was not received in papers.

REC/25/48 To approve the minutes of the Recreation Committee meeting held on Tuesday 2nd December 2025

A proposal was received, seconded and unanimously voted in favour.

RESOLVED: That the minutes of the Recreation Committee meeting held on 2nd December 2025 are approved.

REC/25/49 To receive a proposal for Smokefree parks from Eastleigh Borough Council

A proposal was received, seconded and unanimously voted to approve the initiative. Members requested that Eastleigh Borough Council be contacted to request examples of the signage, an indication of which schools are involved and to suggest the 4 play parks that we would like to include.

RESOLVED: To support the project and obtain further information.

Cllr King arrived at 7.22PM

REC/25/50 To receive a report on cutting the Cemetery and agree any actions

A proposal was received, seconded and unanimously voted for Cllr Cooper to conduct a courtesy visit to the church and for the Parish Clerk to write to the Parochial Church Council (cc the Diocese) suggesting a formal service agreement, indicating that we are happy to negotiate and outlining our work and the cost to us of this.

RESOLVED: To communicate with both the church and the Parochial Church Council

REC/25/51 To receive and agree a proposal for the purchase of waste bins

A proposal was received, seconded and unanimously voted to approve the purchase and for the Community Engagement Manager to explore sponsorship opportunities with the possibility of an annual contract.

RESOLVED: To approve the proposal to purchase.

REC/25/52 To receive a report on the Workshop Replacement and agree further actions

i. Agree the final building plans for recommendation to Full Council

A proposal was received, seconded and unanimously voted to recommend the workshop replacement plans to the next Full Council meeting.

RESOLVED: That the Recreation Committee recommend the building plans and support taking them as a Recommendation to Full Council.

ii. Decide next actions with the Ash tree on the perimeter of the workshop that is lifting the footpath and showing signs of Ash dieback.

A proposal was received, seconded and unanimously voted to fell the tree and replace it from the 800 new trees being planted in community tree planting events during February.

RESOLVED: To remove the tree and replace as part of the planned community tree planting event.

REC/25/53 To receive and agree a quote for additional works to the Pudbrook Footpath

A proposal was received, seconded and unanimously voted to approve the quote.

RESOLVED: To approve the quotation from Shawyers for £1,350

REC/25/54 Reports:

iii. Sewerage & Flooding

The report was received and Cllr Gurd gave an update.

iv. Operational

The report was given. Possible contributors to planting days were suggested and passed to the Community Engagement Officer.

v. Environmental Working Group

Notes of the meeting held on 29th January 2026 were received. Cllr Gurd gave an update and presented an opportunity for a Himalayan Balsam removal project to support.

vi. Asset Transfers

The asset transfer site within SharePoint was presented

REC/25/55 Correspondence

No correspondence received.

To receive resolution to exclude members of the public and press from Confidential Matters to be discussed 'that in the view of the confidential/special nature of the business about to be transacted, it is in the public interest that the public and press be temporarily excluded and they are instructed to withdraw'

REC/25/56 To receive a report on a debt from a hirer and agree next actions

A proposal was received, seconded and unanimously voted to pursue the debt.

RESOLVED: To pursue the debt.

Meeting closed at 9.10pm

THESE MINUTES COULD BE THE SUBJECT OF AMENDMENTS WHICH WILL BE RECORDED IN THE MINUTES OF THE FOLLOWING MEETING