

19 September 2019

## NOTICE OF MEETING

### Meeting of the Policy and Resources Committee

Date: Tuesday 24 September at 7.15 pm

**Venue:** The Committee Room of the Botley Centre, High Street, Botley  
All Members of the Policy and Resources Committee are summoned to attend.

Councillors: R Clark, Mrs S Grinham, J Jones, R Kyrle, D Weeden, K Williamson, C Mercer (ex-officio),  
A Trace (ex officio)

*A short period of time will be available during the meeting for members of the public to briefly express a view or ask questions on relevant matters on the following agenda. The public are invited to stay and observe the remainder of the public session.*

### Business to be transacted

1. **To accept apologies for absence**
2. **Declarations of Interest on items on the Agenda**
3. **Approve minutes of the Policy and Resources Committee meeting of 03 September 2019**  
(previously circulated)
4. **Matters Arising** – to report matters arising from the minutes of the previous meeting
5. **Question Time/Public Session**
6. **Boorley Park Community Development** - Community Development Worker periodic report.
7. **Preparation of a draft 2 year project plan**
8. **Preparation of financial projections for the Council's future income and expenditure**
9. **Preparation for the Boorley Park Asset Transfer process**
10. **Review of the Committee's Terms of Reference**
11. **Fire Risk Assessment** - to consider quotes for the preparation of risk assessments for the new buildings
12. **CCTV quotes** – to consider quotes for the provision and installation of CCTV cameras for the Boorley Park Community buildings.
13. **Review of IT provision and email** – update report.
14. **2020 Calendar** – update report by the Clerk
15. **Correspondence** – no correspondence received when the agenda was issued.
16. **Date of next meeting:** Policy and Resources Committee 26 October 2019

Agenda issued by Mrs Janet Morgan, Parish Clerk

- The Openness of Local Government Bodies Regulations 2014 apply.
- Recommendations are to be debated but will not necessarily be agreed.

**Note:** Committee meetings finish at 10 pm unfinished business will be adjourned to another meeting